

Application form for allotment of showrooms
Apparel House, Institutional Area, Sector-44, Gurgaon-122003, Haryana

To be filled in Block letter / Typed

(Please see check list & Guidelines for filling Application form on reverse.)

Dear Sir,

I / We request that I / we may be allotted a showroom at Apparel House, Institutional Area, Sector-44, Gurgaon-122003, Haryana

1. Name of the Applicant(s).....
2. Postal address:.....
.....
.....
Phone no.....Fax:.....E-mail.....
3. RCMC No. of AEPC.....
4. Pan GIR No.....
5. Turnover of organization in last three years.....
6. Applied for showroom no.:
7. DD/PO/Banker's Cheque no.....dated.....drawn on.....
.....in favour of Apparel Export Promotion Council payable at Gurgaon.

I / we agree to abide by all the terms & conditions of Allotment & of the license agreement as to be signed & excluded & such other terms & conditions as may be incorporated & posted by AEPC from time to time. I / We further agree to pay the balance amount and security deposit as stipulated by AEPC and other charges & maintenance charges on allotment / possession of the showroom and to execute the leave and license agreement, on allotment/ possession.

Declaration : I /We the applicant(s) do hereby declare that my/ our request for allotment is irrevocable and that the above particulars / information given by me/ us are true to the best of my/ our knowledge and belief and nothing has been concealed there form. I / we also understand that in case of any mis-representation, the allotment will be considered null and void.

Yours faithfully,

Place:

Date:

Signature of Applicant/ Auth. Signatory
With official stamp

Remarks: - Application be submitted along-with two photographs of the Authorized Signatory / Proprietor / Director / Partner.

The following documents have to be enclosed with the application form

1. DD/PO/BC of the applicable amount (check scheme of allotment) in favour of AEPC, payable at Gurgaon towards application amount. On the back of the instrument write the details of the applicant.
2. The application form, include DD/PO/BC of Rs. 500/- in favour of AEPC, payable at Gurgaon towards cost of application form. On the back of instrument, please write the details of the applicant.

General guidelines for filling application form

- a) Please fill the application form with blue/ black ball point pen only.
- b) Indicate the name of firm / company, applying for allotment of showroom at Sr. no. 1 of application form.
- c) Mention postal address, telephone no., fax no. and E-mail details at Sr. no. 2.
- d) Give the valid RCMC no. at sr. no. 3. However, for buying houses/ buying agencies, indicate that the applicant is a buying house/ agency.
- e) Mention PAN/ GIR no. allotted to the applicant at Sr. no. 4 of application form. Final allotment of showroom will be subject to producing the PAN/ GIR no.
- f) See details of showroom types and sizes and accordingly tick (i/) the type of showroom applied for at sr. no. 6.
- g) Fill in the details of DD/PO/Banker's cheque at Sr. no. 7 also fill in the details in the acknowledgment card.
- h) The application form must be signed by the authorized signatory.
- i) The application must be submitted in a sealed envelope super scribing 'Application for showroom' at Apparel House, Institutional Area, Sector-44, Gurgaon-122 003, Haryana.